

Life After Lawrence NOW!

Career Services

Winter Term 2012–13

Welcome to Career Services!



From the classes you take to the co-curricular activities you are involved with, everything you do at Lawrence plays a role in helping you prepare for the future. The study of liberal arts serves as a strong foundation for entering the world of work or furthering one's education through the pursuit of a fellowship, scholarship or graduate school, and we seek to help you make a smooth transition.

We work with freshmen as they develop their résumés and begin to reflect on their interests, sophomores as they hone their interests in anticipation of selecting a major and seeking internships, and juniors and seniors as they evaluate graduate or professional schools and the world of work.

Some of our offerings include:

- Workshops
- Drop-in hours to meet with a staff member 1:1
- Career Cart on the Go
- Lawrence Scholars programs with the opportunity to meet alumni
- Site visits through our Think Globally, Explore Locally program

We are excited to help you begin your journey to ***Life After Lawrence NOW!***
Come visit us!

All the best,

Mary Meany '83
Dean of Career Services

Career Services Staff



Cassie Curry, Employer Relations Coordinator

- Partners with for-profit and nonprofit organizations locally, nationally and internationally to help build strong relationships between students and employers in diverse fields.
- Develops programming to help students prepare for ***Life After Lawrence NOW!***
- Works with alumni and employers to plan and organize Think Globally, Explore Locally events.
- Advises students and alumni on résumés, cover letters, personal statements, mock interviews and internship and job searches.



Tricia Plutz '03, Internship Coordinator

- Fosters relationships with students, faculty, staff, alumni and internship sponsors to ensure a beneficial experience in preparation for ***Life After Lawrence NOW!***
- Assists with identifying and securing internships, networking opportunities and shadow experiences.
- Supervises internships.
- Advises on preparation of résumés/cover letters.



Erin Chudacoff '00, Associate Director of Alumni and Constituency Engagement for Career Services

- Partners with Career Services and the Office of Alumni & Constituency Engagement to identify and engage alumni support for outreach and networking opportunities.
- Collaborates with alumni, faculty and staff on the Lawrence Scholars and Shadow programs and other venues to provide students more insight and visibility into potential career options for ***Life After Lawrence NOW!***



Mollie Kaebisch, Career Advisor

- Partners with students to determine interests, skills and strengths as they relate to major selection and to planning for ***Life After Lawrence NOW!***
- Assists with identifying and applying to jobs, graduate schools and scholarships/fellowships.
- Advises students and alumni on résumés, cover letters, personal statements, mock interviews and internship and job searches.
- Assists with social media outreach and maintaining the Career Services website.



Grace Kutney, Career Technology Specialist

- Develops and maintains the Career Services website.
- Manages social media (e.g., blogs, Twitter, Facebook).
- Produces and edits podcasts and videos.



Sue Knott, Administrative Assistant

- Provides administrative and operational support to staff.
- Markets and coordinates events and programs.
- Assists students with LUworks, printing résumés and scheduling appointments.

Career Services Hours

Office Hours

Monday–Friday, 8 a.m.–noon and 1–5 p.m.

Drop-in Hours

Monday, 3–4 p.m.

Tuesday, 4:30–6:30 p.m.

Wednesday, 1:30–3:30 p.m.

Thursday, We will come to you!

Watch for our Career Cart on the Go in a variety of campus locations!

Friday, 9–11 a.m.

Drop-in hours are regularly scheduled set blocks of time when you can come to Career Services without an appointment to ask quick questions about résumés, cover letters, CVs or any other career-related topics.

Mission Statement

Lawrence University encourages students to think about **Life After Lawrence NOW!** As part of the student affairs division, Career Services provides a comprehensive program to support the relationship between academic planning and career planning within a liberal arts environment. This includes collaborating on strategies to support internships, pre-professional advising, graduate/professional school, scholarships/fellowships and job placement. In addition, Career Services partners with alumni, faculty and staff to identify networking opportunities, outreach events and programs to assist in **Life After Lawrence NOW!**

Core Workshops

Résumé & Cover Letter Assistance: Come for help with a résumé or cover letter. If you already have a résumé or cover letter drafted but have questions, bring them with you (even better, bring your laptop to access your documents electronically).

Tuesday, January 8	6:45–7:45 p.m.	Career Services
Tuesday, January 22	11 a.m.–noon	Career Services
Tuesday, February 5	6:45–7:45 p.m.	Career Services
Monday, February 18	4:30–5:30 p.m.	Career Services
Tuesday, March 5	11 a.m.–noon	Career Services

Internships 101: Attend one of the following sessions before starting the internship process:

Monday, January 7	4:30–5:30 p.m.	Information Technology Center (ITC)
Tuesday, January 15	11 a.m.–noon	ITC
Monday, January 28	4:30–5:30 p.m.	ITC
Tuesday, February 12	11 a.m.–noon	ITC
Monday, February 25	4:30–5:30 p.m.	ITC

Job Search 101: Did you know that 80 percent of jobs are found through people you know?

Learn more about effective job search strategies.

Thursday, January 10	11 a.m.–noon	Career Services
Thursday, February 14	11 a.m.–noon	Career Services

Networking 101: Learn about the importance of networking, how to prepare for upcoming events and how alumni can help you with introductions.

Tuesday, January 29	7–8 p.m.	Career Services
Wednesday, February 20	6–7 p.m.	Career Services

Graduate School: Thinking about graduate school? You won't want to miss this session!

Receive a FREE 2013 edition of *U.S. News & World Report's Best Grad Schools!*

Monday, February 11	4:30–5:30 p.m.	Career Services
Wednesday, March 6	4:30–5:30 p.m.	Career Services

Gap Year Options: A gap year is a period of time when students take a break from formal education to travel, volunteer, study, intern or work. Come learn about gap year options for your **Life After Lawrence NOW!**

Thursday, January 3	11 a.m.–noon	Career Services
Tuesday, January 15	4:30–5:30 p.m.	Career Services
Tuesday, February 19	11 a.m.–noon	Career Services

On-Campus Events

Employers On Campus

Meet recruiters, practice your interviewing skills and learn more about these organizations!

Teach For America: Monday, January 7

6–7 p.m. Information session: Warch Campus Center, Kraemer Room

Teach For America: Tuesday, January 8

By appointment Meet 1:1 with a recruiter: Career Services

Epic Systems: Thursday, January 10

6–7 p.m. Information session and pizza party: Career Services

Disney College Program: Tuesday, January 22

6:30–7:30 p.m. Information session via live webcast: Warch Campus Center, Kraemer Room

West Business Services: Wednesday, January 30

11 a.m.–1 p.m. Information Table: Warch Campus Center, near mailboxes

By appointment Mock Interviews

6–7 p.m. Information Session: Warch Campus Center, Kraemer Room

Northern Trust: Thursday, January 31

8–9 p.m. Information Session with David Knapp '89, managing director:
Warch Campus Center, Kraemer Room

Dental City: Wednesday, February 13

11 a.m.–1 p.m. Information Table: Warch Campus Center, near mailboxes

By appointment Mock Interviews

6–7 p.m. Information Session: Warch Campus Center, Kraemer Room



TEACHFORAMERICA



LAWRENCE SCHOLARS

Saturday, February 2

Join us for a series of Lawrence Scholars sessions to learn about opportunities for **Life After Lawrence NOW!**

- Business
- Arts & Entertainment
- Medicine
- Environmental Careers



LSB: Consulting

Live webcast with Jonathan Bauer '83, partner at Deloitte–Chicago

Thursday, January 17

Time: 11 a.m.

Where: Warch Campus Center, Kraemer Room


Tuesday, February 26

Time: 7:30 p.m.

Where: Warch Campus Center, Kraemer Room



Programs



Think Globally, Explore Locally

Career Services partners with local and regional for-profit and not-for-profit organizations to provide you with an experience that will give you a sense of the opportunities available through the host organization as well as in similar organizations elsewhere in the world. The initiative is intended to give you an on-site glimpse into the workplace and to promote the view that the greater Fox Valley and eastern Wisconsin area can be seen as a microcosm of the national and global job market.



Remember to sign up for events on [LLworks](#)



SUSTAINABILITY

SUSTAINABILITY / SOLUTIONS / COMMUNITIES / DREAMS / INNOVATION / RELATIONSHIPS

Miron Construction Co., Inc.

- Thursday, January 24, 2013
- 🕒 Leaving from Wriston turnaround at 4:30 PM

Meet with the director of sustainable services at Miron's headquarters for a tour of their Gold LEED® certified facility and an interactive discussion about careers and real world issues impacting their business.



Scan the QR Code (right) with your smart phone to check out the Miron Experience!

Or visit miron-construction.com for more information.





Where the Arts Come Alive!

Fox Cities Performing Arts Center

Monday, February 4, 2013

Leaving from Wriston turnaround at 4:20 p.m.

From performance to arts administration, learn about all the different career opportunities available in the performing arts world.

After a career chat, tour the Fox Cities P.A.C. for a behind-the-scenes look at the operations of a performing arts center that has hosted numerous Broadway shows.



Green Bay Packers

Tuesday, February 19, 2013

Leaving from Wriston turnaround at 4:30 p.m.

NFL teams are a business, from finance and marketing, to coaching and community relations. Come hear how to align your sports interest with a career!

Yes, there will be a tour of Lambeau Field, home of the 2010 Super Bowl champions!



Internships

“My internship provided me with an opportunity to interview Chicago Cubs players Kerry Wood (I’ve been a fan of his for so long), Geovany Soto and Anthony Rizzo. I was really nervous but I feel like I stayed composed and confident on the outside. The players responded to my questions very well. Truly a special day for me, words can’t describe the greatness of the experience.”

—*Daive Harris '13, intern at ABC 7 Chicago*



Local, national and international organizations that recently hosted Lawrence students include:

95 Percent Group
 A Noise Within
 ABC 7 Chicago
 ACM India Summer Program
 Advanced Pain Management
 Amigos de las Americas
 Anthropologie
 Appleton Downtown, Inc.
 Attic Theater
 Audubon
 Aurora BayCare Sports Medicine
 Bay Atlantic Symphony Orchestra
 Biomechanics Spine Lab
 Boldt Construction
 Botswana National Youth Council
 Building For Kids Children’s Museum
 Calumet County Emergency Management
 Camp Ramapo
 Carnegie Hall’s Weill Music Institute
 Cedarburg Cultural Center
 Center for Governmental Studies,
 Northern Illinois University
 Center for Grieving Children
 Chamber Music America
 Chicago Film Archives
 Chicago Symphony
 CME Group
 Cornerstone Minnesota

COTS Inc.—Riverview Gardens
 Curious Theatre Company
 Deep Listening Institute
 Deloitte
 Door County Land Trust
 Drug Enforcement Agency
 Emergency Shelter of the Fox Valley
 Esaana Ink
 Fair Wisconsin
 Family and Children’s Center
 Food First
 Fox Cities Magazine
 Fox Valley Special Recreation Association
 Fox Valley Symphony Orchestra
 Friendship Ventures
 GlamourGals Foundation
 Health Development Initiative—Rwanda
 Heartland Alliance
 Heckrodt Wetland Reserve
 History Museum at the Castle
 IndyFringe
 Infinite Insurance
 Jamie Wall for Congress
 Kids Give
 Kimberly-Clark Corporation
 Lawrence University
 Leo Baeck Institute Jerusalem
 Live54218

MicroInsurance Centre
 Milwaukee Repertory Theater
 Moody’s
 National Bank of Poland
 National Priorities Project
 New York Jazz Academy
 Notre Dame University
 Oberlin Baroque Performance Institute
 Oberlin in Italy
 Oceans of Fun
 Olbrich Botanical Gardens
 Olivera Music Entertainment
 Open Books
 Organizing for America
 OutReach Community Center
 Park Avenue Center/ Humphries Job Corps
 Penguin Group USA
 Peninsula Players
 Productive Strategies
 RBC Wealth Management
 Representative Joe Walsh
 Sentry Insurance
 Springfield Regional Arts Council
 St. Louis Zoo
 Sustainable Lawrence University Gardens
 TG Analytical Labs
 The Center for Book Arts
 United Way and Iowa Foodbank Association

University of Colorado, Boulder
 University of Notre Dame
 Weis Earth and Science Museum
 Winnebago County Public Health Department
 Wisconsin Historical Museum
 Woodland Dunes Nature Center
 WTMX Hubbard Radio
 YouthMuse
 Zinch China



Summer Opportunities

Conservatory² (C²)

Are you a Conservatory student? C² provides summer internship experiences that directly complement and accelerate your education, as well as provide career experience and networking opportunities to begin your **Life After Lawrence NOW!**

Scholarship due date: January 31, 2013

LU-R1

Launched in June 2010, Lawrence's LU-R1 program partners qualified Lawrence students who are majoring in the natural sciences with Lawrence alumni who are conducting research at leading R1 universities across the country.

Summer 2012 hosts included:

Kurt Albertine '75, Ph.D. • University of Utah
David Arnosti '82, Ph.D. • Michigan State University
Robert Cramer '99, Ph.D. • Montana State University
Patrick Eagan '72, Ph.D. • University of Wisconsin–Madison
Greg Exarhos '70, Ph.D. • Pacific Northwest National Laboratory
Jennifer Herek '90, Ph.D. • University of Twente in Amsterdam
Anne Babcock Hollowed '78, Ph.D. • Alaska Fishery Science Center
David Katzmann '91, Ph.D. • Mayo Clinic
Matthew Kuchta '98, Ph.D. • University of Wisconsin–Stout
Donald Land '84, Ph.D. • University of California–Davis
Philip Low, Ph.D. • Purdue University
Daniel McGehee '80, Ph.D. • University of Chicago
Kathryn Miller '74, Ph.D. • Washington University
James Moran '00, Ph.D. • Pacific Northwest National Laboratory
Paul Muchowski, Ph.D. • Gladstone Institute of Neurological Disease
Sara Quandt '73, Ph.D. • Wake Forest University
Gary Van Berkel '82, Ph.D. • Oak Ridge National Laboratory
Stuart Winter '83, M.D. • University of New Mexico
Brock Woods '73 • Wisconsin Department of Natural Resources

For more information about the LU-R1 program, please speak to your advisor or Professor Maravolo.

Summer Experiential Learning Grant

The Volunteer and Community Service Center, Career Services and the Office of Engaged Learning provide funding for students serving the community in nonprofit settings over the summer months through the following funds: Summer Volunteer Opportunity Grant (SVOG), Betty Heistad Barrett Fund for Excellence in Civic Service, and Pieper Family Foundation. **Applications are due April 1, 2013.**

Summer 2012 grant winners included:

Kerstin Brolsma '15

Emergency Shelter of the Fox Valley, Appleton, Wisconsin
<http://www.emergencysHELTERfoxvalley.org>

Jamie Cartwright '14 and Kaleigh Post '13

Sexual Health and Reproductive Education (SHARE) program, Kigali, Rwanda
<http://www.hdirwanda.org>

Polly Dalton '14

COTS Inc.-Riverview Gardens, Appleton, Wisconsin
<http://riverviewgardens.org>

Emily Herranen '13

Esaana Ink, Milwaukee, Wisconsin
<http://www.esaanaink.net>

Ashley Heun '14

Sustainable Lawrence University Gardens, Appleton, Wisconsin
<http://sustainablelawrenceuniversitygardens.wordpress.com>

Lauren Nokes '14

Open Books, Chicago, Illinois
<http://www.open-books.org>

Cayla Rosche '13

Boys & Girls Club of the Fox Cities, Appleton, Wisconsin
<http://www.bgclubfoxvalley.org>

Tammy Tran '14

Let's Get Ready Queens, Queens, New York
<http://www.letsgetready.org/Programs/QueensNY>

Additional Resources

Career Services subscribes to a number of resources to assist in your job or internship search. They are free to all Lawrence students. Career Services will provide you with a user name and password.

- ArtJob • <http://www.artjob.org>
- ArtSearch • <http://www.tcg.org/artsearch>
- Bridge: Worldwide Music Connection • <https://www.myinterfase.com/nec/student>
- Chronicle of Higher Education • <http://www.chronicle.com>
- Current Jobs • <http://www.graduatejobs.com>
- Internships-USA • <http://www.internships-usa.com>
- The International Educator • <http://www.tieonline.com>
- The Job Seeker • <http://blogs.lawrence.edu/jobs/category/the-job-seeker>
- National Network for Artist Placement • <http://www.artisitplacement.com>
- What can I do with this major? • <http://whatcanidowiththismajor.com/major>

Notes

THE CHRONICLE of Higher Education

 Current Jobs for Graduates

ArtJob




Get connected.

THE ESSENTIAL SOURCE
FOR A CAREER IN THE ARTS
ARTSEARCH
ADMINISTRATION ARTISTIC PRODUCTIONS CAREERS DEVELOPMENT EDUCATION



Thought to Action: Life After Lawrence NOW!

Use the career action plan below to keep you on track Winter Term.

Think Globally, Explore Locally

- Miron Construction • January 24, 4:30 p.m.
- Fox Cities Performing Arts Center • February 4, 4:20 p.m.
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Workshops

- Résumé and Cover Letter Assistance
- Internships 101
- Job Search 101
- Networking 101
- Graduate School Session
- Gap Year Options

Internships

- Attend drop-in hours, register for Internships 101, visit the Career Cart on the Go and make a one-on-one appointment with a career advisor to discuss my future. Call 920-832-6561 or email careerservices@lawrence.edu.
- Apply for summer internships

Lawrence Scholars

- LSB: Consulting Webcasts (1/17, 2/26)
- Lawrence Scholars Event (2/2)

Special Events

- WorkForce Career & Internship Fair at Marquette University in Milwaukee (2/21)



Remember to sign up for events on LUworks



Career Services

113 S. Lawe St. (across from Raymond House)

careerservices@lawrence.edu

920-832-6561

www.lawrence.edu/dept/student_dean/career